

**PONTOON BEACH PUBLIC WATER DISTRICT
3959 PONTOON RD
PONTOON BEACH, IL 62040**

**MEETING MINUTES
June 2, 2021**

The monthly meeting of the Pontoon Beach Public Water District was called to order by Chairman Chris Hankins at 7:09 p.m.

Roll call as follows:

Present: William Arnold, Douglas Crites, Thomas Hanson, Dan Rinehart Scott Smallie, Chris Hankins, District Manager Terry Kreher.

Absent: None.

Chairman Hankins asked if board members received the minutes of May 5, 2021. All Received. Motion to accept minutes made by Scott Smallie, second by William Arnold. Ayes carried.

District Manager Terry Kreher presented the board with the list of bills and monthly credit card statement for review. Motion to approve bills as presented made by Scott Smallie, second by William Arnold. Chairman Hankins called for a roll call vote. Unanimous

CORRESPONDANCE

Letter from Elaine Beckland resigning as trustee, she will be fulfilling other responsibilities within the Water District.

OLD BUSINESS

Chairman Hankins asked if board members had reviewed the audit previously presented to them for review. All reviewed. A motion to approve the audit was made by Scott Smallie, second by Douglas Crites. Ayes carried.

Chairman Hankins asked for a motion to appoint Elaine Beckland as secretary. Motion made by Scott Smallie, second by Thomas Hanson. Chairman Hankins called for a roll call vote. Unanimous.

Nominations previously for Chairman and co-chairman were Chris Hankins for Chairman and William Arnold for Co-Chairman. There being no additional nominations, a motion to elect Chris Hankins as Chairman and William Arnold as co-chairman by acclimation was made by Thomas Hanson, second by Scott Smallie Ayes carried.

Joe Juneau addressed the board regarding the contractor Haier Plumbing and completion of their contract. Resident Ernie Morris asked the contractor to dump any unused fill dirt on his property without having proper permits filled due to the property being in a wetland and a flood zone. Mr. Morris is seeking permitting in order to keep the fill dirt, but the completion of the contract with Haier is pending the outcome of this issue. The contract is still open and \$100,000 of the contractors money is being held until this is rectified. Mr. Juneau proposed adding \$25,000 to the loan to cover the extra cost incurred for this project; the engineer will eat anything over this amount. Scott Smallie asked that this issue be discussed in executive session.

Joe Juneau also presented the rate study with three alternatives, and his recommendation for keeping the budget in the black for the next three years. Scott Smallie asked that a fourth alternative be figured out with a lower water loss percentage due to the new main system that was installed. Mr. Juneau will supply new alternative to District Manager Terry Kreher for the board to review. A motion to postpone acting on the rate study to the next regular scheduled meeting was made by Scott Smallie, second by Thomas Hanson. Ayes carried.

A motion to go into executive session to discuss the contract and personnel made by Scott Smallie, second by William Arnold. Chairman Hankins called for a roll call vote. Unanimous.

Motion to return to open session made by Scott Smallie, second by William Arnold.

Chairman Hankins asked for a motion to amend the Juneau contract from \$180,000 estimated fees to \$205,000 for the small main replacement project. Motion made by Scott Smallie, second by Thomas Hanson. Chairman Hankins called for a roll call vote. Unanimous.

Chairman Hankins asked for a motion approving a 3% raise for the employees. Motion made by Scott Smallie, second by William Arnold. Chairman Hankins called for a roll call vote. Unanimous.

Chairman Hankins asked for a motion to amend the secretary position to be an hourly position for 16 hours weekly and less than 1000 hours per year at \$16 per hour. Motion made by Scott Smallie, second by Thomas Hanson. Chairman Hankins called for a roll call vote. Unanimous.

DISTRICT MANAGER REPORT

District Manager Terry Kreher presented Ordinance #104 The Annual Budget beginning July 1, 2021 for the Board to review. The same amount was budgeted from last year for this year with some changes to the subcategories. A motion to approve was made by Scott Smallie, second by William Arnold. Chairman Hankins called for a roll call vote. Unanimous.

Chairman Hankins asked for any additional remarks or comments. There being no comments a motion to adjourn was made by Scott Smallie, second by Dan Rinehart. Ayes carried.

The next regular meeting will be July 7, 2021.

Secretary

Chairman