

PONTOON BEACH PUBLIC WATER DISTRICT  
3959 PONTOON ROAD  
PONTOON BEACH, IL. 62040

FEBRUARY 7, 2018

MINUTES OF MEETING

REGULAR MEETING OF THE PONTOON BEACH PUBLIC WATER DISTRICT WAS CALLED TO ORDER BY CHAIRMAN CHRIS HANKINS AT 7:00 P.M.

ROLL CALL OF BOARD MEMBER: PRESENT—CHRIS HANKINS, SCOTT SMALLIE, WILLIAM ARNOLD, ELAINE BECKLAND, DOUGLAS CRITES, THOMAS HANSON, BEVERLY HOPPER, AND DISTRICT MANAGER TERRY KREHER. ABSENT SECRETARY GLENDA KREHER, DIST. MANAGER TERRY KREHER WILL TAKE MINUTES OF TONIGHTS MEETING.

BUSINESS:

CHAIRMAN HANKINS ASKED MEMBERS IF THEY RECEIVED MINUTES OF JANUARY 3, 2018 MEETING BY E-MAIL. ALL RECEIVED. SCOTT SMALLIE MADE MOTION TO ACCEPT MINUTES AS RECEIVED. SECOND BY BEVERLY HOPPER. MOTION CARRIED.

LISTING OF BILLS FOR DISTRICT PRESENTED TO EACH BOARD MEMBER FROM JANUARY 4, 2018 THROUGH FEBRUARY 7, 2018, AND CREDIT CARD STATEMENT FROM DECEMBER 7, 2017 THROUGH JANUARY 6, 2018. MOTION BY SCOTT SMALLIE TO PAY DISTRICT BILLS AND AMOUNT ON CREDIT CARD AS PRESENTED. SECOND BY DOUG CRITES. MOTION CARRIED

CORRESPONDANCE: NO  
OLD BUSINESS: NO

NEW BUSINESS:

CHAIRMAN STATED WE HAVE RECEIVED THE ANNUAL ENGINEERING AGREEMENT FROM JUNEAU AND ASSOCIATES, MOTION BY SCOTT SMALLIE SECOND BY WILLIAM ARNOLD TO SIGN ANNUAL AGREEMENT WITH JUNEAU AND ASOCIATES. MOTION CARRIED

DISTRICT MANAGER TERRY KREHER INFORMED THE BOARD THAT WE HAVE BEEN RECEIVING A LOT OF RETURNED CHECKS AS OF LATE, AND REQUESTED THE BOARD TO CONSIDER A RETURNED CHECK POLICY. DISCUSSION WAS HELD, AND IT WAS REQUESTED THAT MANAGER KREHER HAVE THE DISTRICT ATTORNEY DRAFT AN ORDINANCE ESTABLISHING A \$25.00 FEE ON ALL RETURNED CHECKS TO BE VOTED ON AT NEXT MONTHS MEETING.

KREHER ALSO INFORMED THE BOARD THAT HE WOULD LIKE TO DRAFT A FLYER AND HAVE IT PRINTED AND SENT TO ALL CUSTOMERS UPDATING AND INFORMING THEM OF SOME CHANGES WITHIN THE DISTRICT SUCH AS NO LONGER HAVING THE P.O. BOX, THE ALERT SYSTEM, EXCEPTING VISA CARDS, ECT.

KREHER ALSO INFORMED THE BOARD HE HAS MET WITH JUNEAU AND ASSOCIATES AND IS CURRENTLY WORKING WITH THEM ON THE RATE STUDY AND FUTURE CAPITAL PROJECTS WITHIN THE DISTRICT.

CHAIRMAN HANKINS ADVISED THE BOARD OF THE NEED TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL, MOTION BY BEVERLY HOPPER SECOND BY SCOTT SMALLIE TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL AT 7:13P.M. MOTION CARRIED

MOTION BE SCOTT SMALLIE SECOND BY DOUG CRITES TO COME OUT OF EXECUTIVE SESSION AT 7:41 P.M. MOTION CARRIED

MOTION BY SCOTT SMALLIE SECOND BY DOUG CRITES TO OFFER AARON BLOOMQUIST A TEMPORARY FULLTIME POSITION AT AN HOURLY RATE OF \$14.00 AN HOUR. MOTION CARRIED. THIS POSITION WILL BE FOR A MINIMUM OF 3 MONTHS AND COULD BE EXTENDED IF EMPLOYEE DAN ELLIOTT IS NOT RELEASED TO UNRESTRICTED DUTIES.

MOTION BY SCOTT SMALLIE SECOND BY DOUG CRITES TO AUTHORIZE DISTRICT MANAGER KREHER TO SPEND UP TO \$1,000.00 ON ADDITIONAL TRAINING CLASSES TO HELP DAN ELLIOTT PROGRESS ON BILLING SOFTWARE. MOTION CARRIED.

CHAIRMAN HANKINS ASKED IF ANY FURTHER COMMENTS OR REMARKS. THERE BEING NONE, HE ASKED FOR ADJOURNMENT. BEVERLY HOPPER MADE MOTION MEETING BE ADJOURNED, SECOND BY DOUGLAS CRITES. ALL AYES, CARRIED.

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SECRETARY

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CHAIRMAN